



All Member Meeting Minutes

February 7, 2022

[Meeting slides](#)

Agenda

Board Attendees: Rachel Cooke, Cindy Gruwell, Julie Hornick, Elana Karshmer, Alyssa Koclanes, Cristy Moran, Nancy Schuler, Clarissa West-White, Steven Wade, Deborah Prosser, Valerie Boulos

Guests: Traci Mays, Alexandra Glenn, Bonnie-Barry University, Cortlann Thomas, Danielle Campbell, Douglas Hasty, Dr. Linda Colding, Jennifer Murray, John Reynolds, Jonathan Harwell, Jorge Perez, Laren Newton, Liza Campbell, Melanie Lorraine Zaskey, Peggy Glatthaar, Rachel Edford, Rachel Mulvihill, Regina Beard, Shannon Spencer, Sharon Argov, Stephanie Clark, Susan Mythen, Suzanne Odom, Tom Caswell, Tara Bingham

Call to Order

Amendments to the Agenda

Approval of the Agenda

Old Business

- Review January meeting minutes
- Review January meeting Action Items
 - a. ~~Action item:~~ Create agenda with items for all member review items: bylaws review, budget review (Valerie), upcoming Board election. Legislative report (Deborah).
 - b. ~~Action item:~~ The bylaws changed document will be sent out to Board after today's meeting.
 - c. ~~Action item:~~ The bylaws document will be sent to the membership with invitation to the February board meeting for review prior to meeting and to vote.
 - d. ~~Action item:~~ Nancy and Elana will discuss after meeting how to have membership vote after the February meeting.
 - e. ~~Action time:~~ Invite for all member meeting including agenda and bylaws proposed changes document by January 19th, next Wednesday.

New Business

1. Upcoming Board Election (Alyssa, Past-President)
 - a. [Candidate bios linked here](#)
 - b. Important info and candidates (slide)
 - c. Opens Wednesday, February 9th & closes Monday, February 28th
 - d. URL for the FACRL Elections 2022 page <https://facrl.wildapricot.org/elections>
 - e. Positions are up for election this year:
 1. Vice President/President-Elect
 2. Secretary

3. Board Members At Large (3)
 - f. Webpage includes bios and pics
 - g. Only FACRL (or ACRL) members can vote
 - h. Will be sent out on Wednesday
2. Update on 2022 conference (Rachel, President-Elect)
 - a. **Save the dates!**
 - b. FACRL Annual Conference (Virtual) Friday Oct 21, 2022 - virtual due to uncertainty and budgets being tight for members
 - c. In-person experience at FACRL Preconference at FLA Annual Conference, May 16, 2023 @ Hilton Daytona Beach Oceanfront Resort (then stay for the FLA Conference, May 17 - 19!)
 - d. Rachel has been working with the programming committee in FLA and they're currently coming up with programming ideas for the conference
3. Budget review (Valerie, Treasurer)
 - a. Overview on 3 slides (linked in meeting slides) - balances and expenditures detailed on slides
 - b. The majority of income comes from membership and conference fees (some comes from sponsorships - for virtual pays for software to run conferences)
 - c. Primary expense is our payment system Affinipay, web registration DNH GoDaddy
 - d. Our loss this year was "on purpose" due to not charging for the conference which is a decision the board made
 - e. Conference is one of our main income
 - f. Current treasurer began term at start of COVID (May 2020) and the move to online and the changing ways we charge for conference and ties to membership made it difficult to track
 - g. Third slide includes expense breakdowns including scholarship and postage for occasional/atypical expenses
4. Legislative report (Deborah, Legislative Liaison)
 - a. [Full report linked here](#)
 - b. FL state legislature is in session right now
 - c. Reached out to Elijah Scott from FLVC/FALSC for reports - expecting a flat budget for this fiscal year
 - d. Governor's proposed 2020 cuts had caused great concern - FACRL wrote advocacy letter and shared to our colleagues to help impact the decisions
 - e. Current proposed measures are "tangential to libraries"
 - f. Shows promise: bill to teach social media in schools
 - g. Something to watch: Governor's concern with "teaching Critical Race Theory in schools"
 - h. Governor has committed \$270million for infrastructure for weather events, some may go to libraries
 - i. Smart Horizons Career Online Education - approved for some public libraries in the state to offer career online high school
 - j. Another bill to watch HB847 linked with bullet points about establishing Postsecondary Academic Library Network approved in July 2021
 - k. Most important thing to watch: Follow the path that began in 2020 for statewide monies being cut and cost passed down to higher ed institutions

1. Review linked report (above in minutes and agenda) for details
5. Bylaws changes review (Elana, President)
 - a. Current bylaws (posted in chat) [linked here](#)
 - b. Proposed changes/ bylaws (posted in chat) [linked here](#)
 - c. Elana walked through the bylaws proposal document top to bottom, in particular the highlighted areas
 - d. Existing bylaws include articles/ activities that we no longer do or have, matching the bylaws descriptions and clarity with the activities we are already doing
 - e. Proposed bylaws will be linked as well as original (existing) document to the voting email
 - f. Highlights are what we want to change with the exact wording that we're proposing
 - g. Review of Diversity, Equity, and Inclusion Officer DEI officer proposal - not to begin with this year since it hasn't be proposed - and dates to begin/ end term decoupled from FLA conference (June 1st start date)
 - h. Specification of duties and clearer language, specification of residency/ employment statewide ties ("reside in FL or work in a FL institution") to accommodate remote work, updated terms and includes term limits, adding a section for removal from Board, committee info updated, and FL region map to ensure that representation on Board comes from different areas of the state and isn't concentrated in any one region
 - i. Voting/ election guidelines clarity including what happens when things come up that are unexpected
 - j. Expectations of meetings based on how Board has been operating prior and since pandemic
 - k. Removed any language that was not gender neutral
 - l. The email for the bylaws poll and the link to documents will go out *after* the upcoming Board elections votes (at end of week?)
 - m. Votes only for members, simple majority will pass the changes

Officer/Liaison Reports

1. President - Elana Karshmer
 - a. NA
2. President-elect - Rachel Cooke
 - a. NA
3. Past-President - Alyssa Koclanes
 - a. Elections open on Wednesday
4. Secretary - Cristy Moran
 - a. NA
5. Treasurer - Valerie Boulos
 - a. Updated earlier in meeting
6. Communication Manager - Nancy Schuler
 - a. Acquiring the Google for Nonprofits account and a free Canva account for nonprofits
 - b. All folders and documents have already moved to the Google for Nonprofits accounts for committee members
7. Legislative - Deborah Prosser
 - a. NA

Committee Reports

1. Membership - Heather Bush
 - a. NA
2. Marketing and Communications - Nancy Schuler
 - a. Will have conversations about updating website in the Spring
3. Nominations - Alyssa Koclanes
 - a. Reported previously in meeting
4. Programming - Rachel Cooke
 - a. In communication with FLA about preconference
 - b. Would like to sponsor poster session at FLA, will report next month
 - c. News item: Emergency broadband for students benefit - [linked here](#) - still lots of money to be spend and many people don't know about it
5. Conference Program - Clarissa West-White
 - a. Thanks to committee members
 - b. April/ May look out for call for committee members for the next conference
6. Sponsorship - Valerie Boulos
 - a. Will kick in about August but hopes to go through previous sponsor list and update information in preparation for next conference
7. Scholarship - Julie Hornick
 - a. NA
8. Virtual Conference Logistics - Nancy Schuler
 - a. Thanks to committee chair and members

Reading of - Statement of Support for Historically Black Colleges & Universities

- FACRL condemns the threats of racial violence and the terror they are intended to inspire at Historically Black Colleges & Universities (HBCUs). Our state's four HBCUs - [Bethune-Cookman University](#), [Edward Waters University](#), [Florida A&M University](#), and [Florida Memorial University](#) - serve and employ thousands of Floridians. We commit our solidarity to the HBCU community of scholars and educators, and stand in opposition to acts of terror that threaten the physical and psychological safety and lives of our fellow Florida higher education community. FACRL's membership reflects the racial and ethnic diversity of our state and we grow in our representation as we stand with and support our HBCU institutions.
- [Posted on FACRL website homepage](#)

Review Meeting Outcomes and Action Items

- **Action item:** Elana will provide the outcome of the vote about sponsorship at FLA \
- **Action item:** Programming ideas/ feedback poll will go out from Rachel after the elections and bylaws votes go out
- **Outcome:** Meeting minutes approved after the meeting so they could be posted <-- *Added after minutes approval*

Announcements

- How to volunteer for a committee: We'll send out a call later in the spring (April)

- Question: Is there a committee for academic resource sharing?
 - Not currently. Invitation to email president to make suggestion.
 - Programming committee considered discussion group. Possible topic.
 - SEFLIN interested in putting together something on resource sharing for academic libraries.
- Next online Board Meeting: Monday, March 7, 2022 at 2PM