



## Board Meeting Agenda

April 7, 2022

[Meeting slides](#)

### Agenda

**Attendees:** Heather Bush, Valerie Boulos, Rachel Cooke, Cindy Gruwell, Julie Hornick, Elana Karshmer, Alyssa Koclanes, Cristy Moran, Deborah Prosser, Nancy Schuler, Steven Wade, *Clarissa West-White*

#### Call to Order

#### Amendments to the Agenda

#### Approval of the Agenda

#### Old Business

- Review March meeting minutes
- Review March meeting Action Items
  - a. **Action items:** Updated membership list from ACRL (Elana)
    - i. Has been sent to Heather. The list seems to have less than it usually does but information can be updated by members, but it does have enough for it to be put into Wild Apricot. If any issues arise, Elana can reach out to ACRL again to ask.
    - ii. Doesn't show how many new members, but all members. Heather will try to run the report from WA to compare with the list provided by ACRL prior to the next Membership meeting.

#### New Business

1. Review of Membership Poll on Conferences & Programming Ideas (Rachel)
  - a. Rachel reviewed responses of the survey.
  - b. Report with details linked here: [Membership Poll Results on Programming](#)
  - c. Below are some highlights covered/ discussed during meeting.
  - d. 48 responses from appx 300 members
  - e. Most respondents stated they had funding, most planned to attend the conference, small (14%) said they'd attend FLA preconference.
  - f. The themes most interested in Assessment and Scholarship of Teaching & Learning.
  - g. ACRL Webcasts that were interesting across the board.
  - h. Keynote suggestions provided including some high cost names which are prohibitive.
  - i. Suggestions for themes like "new normal" and community colleges.
  - j. Elana suggests using theme suggestions to identify or make specific calls during the conference proposals and Rachel suggests perhaps tracks on different themes. Also survey on committees for librarians who are in community colleges.
2. Ideas for Conference Theme for Fall Conference (Rachel)
  - a. 2022 Conference Planning Document

- b. Most of this will be handed to the Conference Committee that is convening in June.
  - c. Rachel identified Information Ethics and Access as trending topic that she is interested in as a conference theme with additional tracks in the areas of: Information Ethics, Universal design for Learning, Information literacy, Collection Development, Open Access, Resource Sharing, Digitization, Controlled Digital Lending, Banned Books, Social Justice, Context of Authority (ACRL framework)
  - d. Transformative agreements relative to open access - an issue that Deborah is interested in. Perhaps a panel.
  - e. Elana recommends presenting to the Program Committee and seeing if they're on board with the theme and then the Board can move forward with planning things like marketing.
3. Sponsorship for PLAN Conference July 22, 2022 (Elana)
- a. Cindy is attending and has been asked to report back to let us know how it goes.
  - b. Tiers shared by Elana. Begins at \$500, \$1000, \$2500, and goes up to \$5000.
  - c. The first year we sponsored PLAN (AY 2019-20) we had the in person conference on the south of the state so supporting PLAN was a way to include the north end of the state. Rachel recalls other consortia asking for sponsorship that were turned down. Alyssa doesn't recall.
  - d. Discussion about whether or not we should support an academic consortium versus a non-academic one. PLAN is academic. PLAN also represents an area of the state that is difficult for travel to conferences.
  - e. 2022 sponsorship Bronze \$500 tier includes 2 person registration to the in person event and inclusion in emails and promotional materials.
  - f. Valerie reported as Treasurer earlier that we have \$14,000 and we have enough to cover our conference planned this years.
  - g. Last year we supported PLAN at \$250. Some members have asked to sponsor at a lower cost - Elana would like to email Regina and ask if we can sponsor at last year's rate since we are a reciprocal sponsor. Though we have the money to cover sponsorships we have unknown needs.
  - h. **Action item:** Elana will contact PLAN and offer a \$250 sponsorship.

### **Officer/Liaison Reports**

1. President - Elana Karshmer
  - a. Elana will be out of town and unable to attend the June meeting.
  - b. The May meeting will be Elana's last meeting and Rachel will be co-leading the meeting and take over.
  - c. Elana thanked Alyssa, noted her upcoming move out of the state, and acknowledged her work with FACRL.
2. President-elect - Rachel Cooke
  - a. Reminded Board of Monday's Board Orientation Meeting.
  - b. Doodle poll for new term meetings will be going to out to all next term's members.
3. Past-President - Alyssa Koclanes
  - a. NA
4. Secretary - Cristy Moran
  - a. Met with Julie (next Secretary) to review the Drive and workflow for meeting setup, notes, and docs storage. Julie will start recording minutes for the June meeting.

5. Treasurer - Valerie Boulos
  - a. \$14,000 in our account.
  - b. Payment for the website has gone through so we are good for a year.
  - c. FLA sponsorship check sent today for poster session sponsorship.
  - d. Requests Elana include her in decisions to sponsor PLAN so she can plan the check.
6. Communication Manager - Nancy Schuler
  - a. Scheduling a meeting to talk about website with current, future, and some committee members in Committee for future plans of the website.
7. Legislative - Deborah Prosser
  - a. Nothing pending.
  - b. SOAR bill to provide OER funding failed.

### **Committee Reports**

1. Membership - Heather Bush
  - a. Met to discuss transition to new Board liaison (Heather's term ending) and the review of the member list.
2. Marketing and Communications - Nancy Schuler
  - a. NA
3. Nominations - Alyssa Koclanes
  - a. NA
4. Programming - Rachel Cooke
  - a. NA
5. Conference Program - Clarissa West-White
  - a. NA
  - b. After Committee Reports...
  - c. Nancy brings up question about timeline for CFP and precedent. Discussion about previous years (CFP presented at FLA, CFP last year went out early June...). Board liaisons and previous members of Program Conference Committee chimed in.
  - d. Rachel would like to convene committee in June, present the ideas she has, and let the committee make their own decisions about what direction to take the committee.
  - e. Last year's committee call members went out mid-April and committees formed in May.
  - f. Alyssa reminded us that timelines and workflows for committees and forms are all in the Google Drive.
  - g. Conference planning discussion includes in person conferences requiring planning like venue selection and budgeting a year in advance.
6. Sponsorship - Valerie Boulos
  - a. NA
7. Scholarship - Julie Hornick
  - a. NA
8. Virtual Conference Logistics - Nancy Schuler
  - a. NA

### **Review Meeting Outcomes and Action Items**

- **Action item:** Invite for committee members (Rachel)
- **Action item:** Elana will contact PLAN and offer a \$250 sponsorship.

**Announcements**

- Next online Board Meeting: Monday, May 2, 2022 at 2PM