



Board Meeting Minutes
Tuesday, September 15, 2020
[Meeting slides](#)

Agenda

Attendees: Alyssa Koclanes, Craig Amos, Elana Karshmar, Cristy Moran, Valerie Boulos, Guy Cicinelli, Jaime Goldman, Rachel Cooke, Mark Marino, Heather Bush, Julie Hornick, Deborah Prosser

Call to Order

Amendments to the Agenda

Approval of the Agenda

Old Business

1. Review August [meeting minutes](#)
2. Review August meeting Action Items
 - a. **Action item:** Scholarship Committee doesn't need anymore members.
 - b. **Action Item:** Membership Committee is still "activating without payment" as people are registering for the conference. Only a few being activated and one more person mentioned they sent a check in. Heather reached out to members in question and encouraged anyone to renew based on conference fee for members.
 - c. **Action Item:** Guy updated *all* spots on the website where the mailing address appears.
 - d. **Action item:** We will not be using Hopin. Instead will be using Zoom as conference platform.
 - e. **Action Item:** FLA will carry forward the coffee deposit to the 2021 conference.

New Business

1. Virtual Conference Updates (Alyssa)
 - a. So far 75 registered (including sponsors).
 - b. Has been advertised within Florida as we have historically. The Zoom license for a virtual conference has a higher cap (300) that our in person conferences. We can advertise to national lists.
 - c. Reminder to all board members to register. We can raise the WA limit to 250 (not full to 300 so we have room).
 - d. Alyssa will use Eckerd's institutional license for hosting and the breakout rooms (Rooms A, B, C) and members of the program conference committee will use their accounts too.
 - e. Call for institutional licenses so board members can use their accounts to host zoom rooms for poster sessions. Valerie, Elana, and Cristy volunteer to host poster sessions. Alyssa will provide us settings for how we will set up those rooms and share hosting duties with presenters as they are assigned to our room.

Officer/Liaison Reports

1. President - Alyssa Koclanes
 - a. Steinbrenner Field responded and will start processing refund for the deposit.
2. President-elect - Elana Karshmar
 - a. NA
3. Past-President - Craig Amos
 - a. Will be sending Valerie old Treasurer materials (binder et al.).
4. Secretary - Cristy Moran
 - a. NA
5. Treasurer - Valerie Boulos
 - a. Received checks.
 - b. Affinipay is set up and receiving regular deposits. Have a little over \$14K in accounts. Have received 5 sponsors all paid (\$1100 in sponsorships).
 - c. Will have to balance with conference payments from users.
 - d. \$1565 total received for conference registrations (some plus membership) so far. Only expenditures will be scholarships.
6. Communication Manager - Guy Cicinelli
 - a. 42 speaker/ presenter registrants - will need to verify that those are correct.
 - b. Conference agenda page is up. Will update with abstract when Alyssa gets them all from the program conference committee chair. Working on a graphic to promote with titles of some presentations for social media/ listserv.
7. Legislative - Deborah Prosser
 - a. FALSC/ FLVC transfers are moving slowly. Elijah had no specific information so far.
 - b. New host will be FSU's NW Regional Data Center but no funding or additional info is available. <http://www.nwrdc.fsu.edu/>
 - c. **Action item:** Revisit input for ACRL's legislative agenda for 2020 for ACRL's Governmental Affairs Office. Would like input on 2020 legislative agenda. Due 10/12/2020.

Committee Reports

1. Membership - Rachel Cooke
 - a. New members being welcomed. Considering awards/ recognitions for longest members, libraries with most members, member spotlight, etc. Will bring ideas to the board next month.
2. Marketing and Communications - Guy Cicinelli
 - a. NA
3. Nominations Committee- Craig Amos
 - a. Won't have anything till spring. Committee will need 2 members for board.
4. Conference Program Committee - Cristy Moran/ Alyssa
 - a. Nancy gathering abstracts. Confirming presenters name for Guy and registrations. Requests for time for presenters presenting at certain times which we believe we can accommodate.
 - b. **Action item:** Cristy and Alyssa can reach out to program conference committee to get the list of presenter names to confirm presenters to registrants.
 - c. Oct 9th practice run through on Zoom with the presenters.
5. Sponsorship Committee - Craig Amos

- a. No one has applied for the sponsor/ vendor lunch & learn sponsorship level but it's still open to applications.
6. Scholarship - Julie Hornick
 - a. Received 10-11 applications for scholarship and will be reviewed in the coming weeks.
 - b. Scholarships will go to studies not travel as in previous years (since it's all virtual and no travel cost)

Review Meeting Outcomes and Action Items

1. **Action item:** Cristy and Alyssa can reach out to program conference committee to get the list of presenter names to confirm presenters to registrants.
2. **Action item:** Revisit input for ACRL's legislative agenda for 2020 for ACRL's Governmental Affairs Office. Would like input on 2020 legislative agenda. Due 10/12/2020.

Announcements

- Next online Board Meeting: October 13, 2020 at 3PM