



**FACRL Board Meeting Minutes**  
**Tuesday, January 14th, 2020; 3:00 pm EDT**

[Meeting slides](#)

[Meeting recording](#)

**Invitees:** Craig Amos, Sandy Avila, Guy Cicinelli, Becky Donlan, Jaime Goldman, Michael Meth, Suzette Spencer, Alyssa Koclanes, Rachel Cooke, Kearin Reid, Cristy Moran, and Mark Marino

**Attendees:** Craig Amos, Guy Cicinelli, Rachel Cooke, Jaime Goldman, Alyssa Koclanes, Mark Marino, Cristy Moran, Heather Bush, Suzette Spencer, Mike Meth

**Absent:** Sandy Avila

**Call to Order**

The meeting was called to order at 3:01 pm

**Amendments to the Agenda**

No new items to add.

**Approval of the Agenda**

Agenda approved.

**Old Business**

1. Approval of minutes from the [December 10th meeting minutes](#).

Meeting minutes approved.

**New Business**

1. Update on FACRL/FLA Preconference (Craig in Sandy's absence)

Committee met before the break to discuss the title and plan of action for room arrangements and to gather speakers. We have received notification from FLA that we have two rooms so the pre-conference will have break out sessions. Thanks to Renaine Julian who serves on our pre-conference committee as well as on the FLA Board for working that out on our behalf. We will be soliciting speakers through a formal proposal request. Sandy is working on the template for review before it is sent out to gather speakers. We have a few people in mind, but thought it would be a good idea to ask for what others might be doing in the arena of data services in academic libraries. More on that soon and hopefully everyone can help to circulate the call for us. The official title for the pre-conference will be: "The State of Data Services in Academic

Libraries in Florida.” The committee will meet again soon to discuss next steps.

Sandy attended the last FLA Conference meeting which fell on the same day as our last FACRL Board meeting. It went well. She learned that FLA is happy to have us on board and that everyone is excited to be a part of this opportunity. At that time, we only had secured one room but Renaine luckily got us another one for use of our break out sessions. In terms of food, all catering prices would be the same as what FLA has to use the catering at the hotel. So depending on how much things cost, the pre-conference will be requesting money from the Board to provide light snacks during the pre-conference. Sandy doesn't plan to attend any other FLA Conference meetings for now but perhaps closer to the date of the conference to provide updates.

Cristy asked a question- Will we have both a pre-conference and an FLA sponsored session? We are only having a pre-conference instead and not doing both. Guy asked about the title of the pre-conference: “The State of Data Services of Academic Libraries in Florida.”

### **Officer/Liaison Reports**

1. **President-** Craig didn't have anything new to report.
2. **President-Elect-** Alyssa provided just a quick mention of the venue for next year's conference in Tampa and that she is working to get
3. **Past-President-** Craig in her absence mentioned that she is still working on getting a full slate of candidates for the upcoming election.

Alyssa asked a question about whether we had any representation from the northern part of the state. Craig will make a note to ask Becky.

**Action Item #1: Craig to make a note to Becky to ask about representation across the state from the northern region.**

4. **Secretary-** absent.
5. **Treasurer-** Suzette is working on the tax forms for our new status. She doesn't have an update at this time for financials.
6. **Communications Manager-** Guy has made the splash page for the new upcoming conference with a save the date. He made a copy of the old one to have it added to the past conferences section.  
  
Craig mentioned that we have already had a vendor approach Becky about sponsorships for next year. Guy asked if we would have break out sessions and Alyssa noted that yes we will have two concurrent breakout sessions. Craig and Alyssa are excited about the new conference space and how a vendor has responded favorably
7. **Legislative Liaison-** many more suits running around Tallahassee. Legislative Day is coming up next week and he will share what he has after that point. Craig asked if anyone

we knew was participating. Mike mentioned that Renaine Julian will be participating from FSU.

## **Committee Reports**

### **1. Membership - Rachel Cooke**

Heather Bush has updated member status in Wild Apricot and has identified lapsed members who are in need of reaching out to. Emails will be sent out to these members in the near future. The membership team will be meeting with Jorge Perez, Chair of Marketing Team soon. Rachel mentioned that we have an awesome team!

### **2. Marketing and Communications - Guy Cicinelli**

### **4. Sponsorships- Becky Donlan (absent)**

Craig will follow up with Becky regarding diversity in terms of representation across the state.

Craig asked whether the meeting time would be better for us to be open to look at different dates and times for holding our meeting. We may put together a Doodle poll to see if other times might be good moving forward.

**Action Item #2- Craig to send out a Doodle poll for alternative meeting dates for future FACRL Board meetings.**

## **Review Meeting Outcomes and Action Items**

**Action Item #1: Craig to make a note to Becky to ask about representation across the state from the northern region.**

**Action Item #2- Craig to send out a Doodle poll for alternative meeting dates for future FACRL Board meetings.**

## **Announcements**

- Next Board Meeting online on February 11th, 2020 at 3:00 pm.

Meeting adjourned at 3:20 pm

Respectfully submitted by Sandy Avila per notes in the agenda slides by Craig Amos.