



FACRL Board Meeting Minutes
Tuesday, February 10th, 2020; 3:00 pm EDT

[Meeting slides](#)

[Meeting recording](#)

Invitees: Craig Amos, Sandy Avila, Guy Cicinelli, Becky Donlan, Jaime Goldman, Michael Meth, Suzette Spencer, Alyssa Koclanes, Rachel Cooke, Kearin Reid, Cristy Moran, and Mark Marino

Attendees: Craig Amos, Guy Cicinelli, Jaime Goldman, Alyssa Koclanes, Mark Marino, Cristy Moran, Heather Bush, Suzette Spencer, Mike Meth

Absent: Craig Amos, Sandy Avila, Rachel Cooke, Kearin Reed

Call to Order

The meeting was called to order at 3:0 pm

Amendments to the Agenda

No new items to add.

Approval of the Agenda

Agenda approved.

Old Business

1. Approval of minutes from the January 14th meeting minutes.

Meeting minutes tabled for this month. To be approved during the March 10th meeting.

New Business

1. Update on FACRL/FLA Preconference (Alyssa in Sandy's absence)

Alyssa mentioned that Sandy has drafted a call for proposals for the FLA FACRL pre-conference. The draft and form for submissions will be sent out later this week. Becky added that the call for proposals looked good to her and that she had nothing else to add to the update.

Officer/Liaison Reports

1. **President-** Craig was not present so nothing to report.
2. **President-Elect-** Alyssa

Alyssa provided an update on the 2020 FACRL conference committees. She has two co-chairs for the Programming Committee- Lisa Campbell and Nancy Schuller and Heather Bush

from Eckerd College will be chairing the Local Arrangements Committee. Alyssa has still to reach out to the Scholarship committee chair so she will provide an update to that during the next meeting.

3. **Past-President-** Becky

Nothing to report. All will fall under the Nominations Committee

4. **Secretary-** Sandy was absent so nothing to report.

5. **Treasurer-** Suzette

Suzette provided a Treasurer's update. We have roughly \$13,3076 in account. The Pay Pal account has been closed and we are still using Afinipay to handle transactions. She has submitted a reimbursement to ACRL for our chapter. She expects a \$361 return based on allotted amounts ACRL reimburses for things like our FLA sponsored coffee break. She has processed tax documents- a epost card for 990N since we are a non-profit organization under \$25,000. She also stated that we are good with our non profit status and sales tax exemption as well. She is currently putting in for conference expenses for October 2020 conference.

6. **Communications Manager-** Guy Cicinelli

Guy is still working with Sandy to get all the meeting minutes posted each month. He mentioned he is still working on getting the conference information updated to look nice on the website and asks that once the pre-conference proposals are ready to go out, to have Guy send out an email from FACRL to get call sent out.

7. **Legislative Liaison-** Mike Meth

Was not on the call until later so nothing reported.

Committee Reports

1. **Membership** - Rachel Cooke (absent)

Nothing to report in her absence.

2. **Marketing and Communications** - Guy Cicinelli

Nothing else to report that wasn't mentioned in the earlier liaison report.

3. **Sponsorships-** Becky Donlan

Becky provided a recap of the slate of nominees for upcoming FACRL Board elections. There are 6 candidates for open Board seats, 2 for Vice President Elect, 2 for Treasurer, and 3 for Secretary. If the Board approves, she will send out emails to all nominees asking for their acceptance of the nomination, a bio, and a headshot for the election website to be drawn up. Becky said she could work with Guy to get that handled.

Mike Meth got on the call late due to being in the wrong meeting room (as were others), but he brought up the fact that both nominees for Treasurer come from the same institution and he wondered whether this was problematic especially for the "optics" of it. A discussion ensued and Becky mentioned that it isn't ideal although it wasn't easy to get people to stand for election. Also, Alyssa mentioned that there were competing open Board seats from the same institution as well. After this, Becky asked for a formal approval of the slate of candidates and Board motioned and approved for her to go ahead with sending out correspondence to those nominated. Elections

will be held in late February to early March and Becky mentioned we were running a bit behind schedule this year but Alyssa stated that we still have time as the positions turn over at the FLA meeting in May.

Action Item #1: Becky to send out emails requesting bios and a head shot from all the nominees standing election for FACRL Board.

Review Meeting Outcomes and Action Items

Action Item #1: Becky to send out emails requesting bios and a head shot from all the nominees standing election for FACRL Board.

Announcements

- Next Board Meeting online on March 10th, 2020 at 3:00 pm.

Meeting adjourned at 3:18 pm

Respectfully submitted by Sandy Avila per notes in the agenda slides by Alyssa Koclanes.