



Board Meeting Agenda

July 11, 2022

[Meeting slides](#)

Agenda

Attendees: Julie, Diana Matthews, Rachel Cooke, Ava Brillat, Nancy Schuler, Steven Wade

Call to Order

Amendments to the Agenda

Approval of the Agenda

Old Business

1. Review [June meeting minutes](#)
2. Review June meeting Action Items
 - a. **ACTION ITEM:** Rachel will check to see if anyone else from the new members call has expressed an interest in serving on a committee and will place them.
 - i. One person applied through the form after we extended the deadline and was added to the Programming Committee.
 - b. **ACTION ITEM:** Conference-related committees liaisons should query their committees to see if they would like to do anything that might require higher fees to cover costs.
 - i. No discussion - tabled
 - c. **ACTION ITEM:** Clarissa will email Rachel and Nancy about poll for membership about interest in-person conference in 2023.
 - i. Initially, the poll was going to have 2 questions:
 1. Do you want to meet in person?
 2. In what region would you want to meet?
 - ii. Typically conference is held in the president's region, but that is not always the case
 - iii. Decided to send out after October annual conference.
 - iv. Tabled until October.
 - d. **ACTION ITEM:** Web Committee Task force will take a look at sandbox site that Nancy is developing for suggestions and input.
 - i. Sandbox was shared with committee.
 - ii. Sandbox URL: <https://faocrf.wildapricot.org>.
 - iii. **ACTION ITEM:** Plan is to have it implemented by end of month .
 - iv. **ACTION ITEM:** Board members are invited to review and comment.

- e. **ACTION ITEM:** Rachel will look into the bylaws to see if a change is necessary in order to form interest groups.
 - i. There are interest groups in the bylaws.
 - 1. <https://facrl.wildapricot.org/bylaws> Article 9: Interest Groups Any group of ten or more members of the Chapter, representing a field or activity of interest and within the scope of the Chapter's field of interest, may organize a group upon receiving approval from the Board of Directors. Interest groups shall be composed only of Chapter members.
 - ii. There is interest in forming a First-Year Interest group.
 - iii. Vote, allow to form, and advertise it for membership
 - 1. Listserv? Can it be created?
 - 2. We have the one way community listserv through wild apricot.
 - 3. Using the FSU listserv could create a Google group for interest group communication.
 - a. A standard method of communication would be nice to offer to future interest groups in order to keep all information in one place.
 - b. This can be a model.
 - 4. Motion to approve a new First Year Experience interest group.
 - a. Motion was unanimously approved.
 - 5. May need to review any existing interest groups once a year in the summer to determine if they are still active.
 - 6. Should there be oversight documents? There is nothing in by-laws.
 - 7. Ad hoc committee formed to discuss Interest Group guidelines in by-laws comprised of Rachel, Clarissa, Ava, Diana, and Nancy.

New Business

- 1. None submitted

Officer/Liaison Reports

- 1. President - Rachel Cooke
 - a. n/a
- 2. President-elect - Clarissa West-White
 - a. n/a
- 3. Past-President - Elana Karshmer
 - a. n/a
- 4. Secretary - Julie Hornick

- a. Discussion of whether members were missed in call for agenda items. It appears that everyone did receive the call.
 - b. Rachel verified that all present have access to the Google Drive.
5. Treasurer - Valerie Boulos
 - a. n/a
6. Communication Manager - Nancy Schuler
 - a. n/a
7. Legislative - Steven Wade
 - a. Steven is gathering resources for an advocacy page for the website
 - b. **ACTION ITEM:** Nancy will give Steven access information so he can add resources to the website

Committee Reports

1. Membership - Nancy Schuler
 - a. n/a
2. Marketing and Communications - Nancy Schuler
 - a. A meeting will be held on July 12 where they will be prepping for conference and hope to have draft of conference website soon.
 - b. Committee would like to get more content from members for website with visuals and pictures of library activities across the state.
3. Nominations - Elana Karshmer
 - a. n/a
4. Programming - Elana Karshmer
 - a. Elana will be convening the programming committee and will report back on preconference ideas.
5. Conference Program - John Reynolds
 - a. Call for proposals ended Friday. Nineteen submissions were received, most of which seemed to be high quality. By comparison there were 33 in 2021 and 22 in 2020. Since the number is low, were wondering if they could extend the deadline. They also wanted to gauge the board's tolerance for controversial topics, such as access to information on abortion. Rachel suggests leaving it up to the committee to decide via their acceptance procedures. John says it will be judged on the merits of the proposal. A disclaimer can be added if it is deemed necessary and with the multiple tracks, attendees have a choice to attend, or not, any controversial sessions.
 - i. Motion was made and approved to extend the call, if necessary, to get more high quality proposals.
6. Sponsorship - Valerie Boulos
 - a. n/a

7. Scholarship - Julie Hornick
 - a. First meeting of the scholarship committee is planned for week of July 26th.
8. Virtual Conference Logistics - Cindy Gruwell
 - a. n/a

Review Meeting Outcomes and Action Items

- **ACTION ITEM:** Implementation of new website design by end of month [Nancy]
- **ACTION ITEM:** Board members are invited to review and comment on website design <https://faocrif.wildapricot.org> [All board members]
- **ACTION ITEM:** Revision date on by-laws document should be changed to January or February, depending on meeting minutes information [Nancy]
- **ACTION ITEM:** Nancy will provide access to website for Steven so he can add legislative resources.[Nancy/Steven]
- **ACTION ITEM:** Ad hoc committee will be convened for by-laws review as well as guidelines for interest groups (members: Rachel, Clarissa, Ava, Diana, Nancy) [Rachel]

Announcements

- Next online Board Meeting: Monday, August 8, 2022 at 3PM