



## **Board Meeting Minutes**

**April 10, 2023**

[Meeting slides](#)

**In attendance:** Rachel Cooke, Clarissa West-White, Julie Hornick, Cindy Gruwell, Ava Brillat, Nancy Schuler, Elana Karshmer, Rachel Trnka, Steven Wade, Valerie Boulos, John Reynolds, Sarah Hammill (Guest)

**Call to Order 3:30**

**Amendments to the Agenda** n/a

**Approval of the Agenda (Ava moved to accept/Cindy seconded)**

**Old Business**

1. Review [March](#) meeting minutes
  - a. Cindy moved to accept/Ava seconded
2. Review March Action Items
  - a. ACTION ITEM: Board should take a look at LinkedIn page and review (<https://www.linkedin.com/company/facrl/>)
    - i. Members should feel free to add themselves as employees of FACRL on LinkedIn
    - ii. Nancy emailed instructions about how to add ourselves and follow the page
  - b. ACTION ITEM: Elana will continue to work on drafting Intellectual and Academic Freedom statement.
    - i. Not much has been done given the climate of uncertainty and fear that currently exists in the state
    - ii. FIU want to look into the possibility of a coalition statement among any SUS schools that are interested in participating for the safety in numbers, especially given the Governor's mandate that, in order to stay active, union membership must stay above a certain percentage
  - c. ACTION ITEM: Elana will explore options for a facilitated session on dealing with stress given the current state of uncertainty in Florida
    - i. A person willing to facilitate a session has been contacted, and information will be sent to Board

- ii. Elana will email Board with more information
  - iii. Asks Board to consider a possible date - Rachel will send out Doodle Poll [ACTION ITEM]
- d. ACTION ITEM: Board should review the Conference Call for Papers when Clarissa has sent it out
  - i. CFP has been finalized and Board is asked to [review](#)
  - ii. Would like to open the first round of calls by April 15, closing the 1st of August
- e. ACTION ITEM: Nancy will explore possibilities for FACRL swag to be handed out at FLA
  - i. Marketing team has proposals for options: Sticky Notes, Star Keychain, Star Stress Ball
  - ii. Board likes the stress star
  - iii. Valerie will attempt to pay with the credit card and have the swag sent to Rachel.
- f. ACTION ITEM: Election results to be shared with the membership [Elana]
  - i. Election results were posted after the election
- g. ACTION ITEM: Rachel C. will explore the cost of different platform for conference
  - i. Email was sent to Board on 4/10 with possibility of using Novare
  - ii. Meeting was held with Clarissa to discuss logistics
  - iii. Novare can handle all the training and back channel work that has to be taken care of in order for the conference to go smoothly
  - iv. May be able to secure sponsorship to make this happen

### **New Business**

1. DEI Open Access page - Rachel C.
  - a. It was proposed that we could put a DEI page on the FACRL website
    - i. Would provide a freely-accessible resource for DEI resources
  - b. Will continue to work on it

### **Officer/Liaison Reports**

1. President - Rachel Cooke - n/a
2. President-elect - Clarissa West-White - n/a
3. Past-President - Elana Karshmer - n/a
4. Secretary - Julie Hornick - n/a
5. Treasurer - Valerie Boulos
  - a. \$11,485 in budget

- b. Wild Apricot has been paid for for two years
  - c. \$250 encumbered for FLA swag
  - d. \$950 encumbered for FLA snacks for pre-conference session
    - i. Need to ensure that, in addition to snacks for attendees, there are snacks available for the speakers, too
  - e. Will pass on list of activities to Sarah Hammill and they will meet at FLA to ensure smooth transition
6. Communication Manager - Nancy Schuler - n/a
  7. Legislative - Steven Wade
    - a. There is a month left in the regular legislative session this year
    - b. Has updated the advocacy page with info on HB 999 and the equivalent Senate bill
    - c. HB 643 Library funding bill is working its way through committee
    - d. School voucher bill was passed and signed by the governor
    - e. Around the country, 1 in 4 students is ruling out out-of-state schools, including Florida schools, because of the political climate in those states ([Chronicle article](#); [Art & Science Group survey](#))

**Committee Reports** (<https://docs.google.com/spreadsheets/d/1w5DexGhF70kgRG1OW6g5fCIHfpxwuClvxRnQzMzmPWw/edit?usp=sharing>)

1. Membership - Nancy Schuler - n/a
2. Marketing and Communications - Nancy Schuler - n/a
3. Nominations - Elana Karshmer - n/a
4. Programming - Elana Karshmer - n/a
5. Conference Program - John Reynolds
  - a. Clarissa will be asking current co-chairs if they would like to continue
6. Sponsorship - Valerie Boulos - n/a
7. Scholarship - Julie Hornick - n/a
8. Virtual Conference Logistics - Cindy Gruwell - n/a

**Review Upcoming Events & Reminders**

- Slide in presentations to review upcoming events and activities
- 15 volunteers for committees so far
- Need to set up Board Orientation meeting

**Review Meeting Outcomes and Action Items**

1. ACTION ITEM: Facilitated session on dealing with stress given the current state of uncertainty in Florida
  - a. Elana will email with more information
  - b. Rachel will send out Doodle Poll to try to determine date for session
2. ACTION ITEM: Board should do 2nd Review of CFProposals
3. ACTION ITEM: CFP will go out about April 15 and close August 1 [Clarissa]
4. ACTION ITEM: Valerie will purchase the Stars for the preconference
5. ACTION ITEM: Board can review/consider the Novare quote for Conference platform
6. ACTION ITEM: Nancy should send out reminders for committee members
7. ACTION ITEM: Clarissa will plan new Board Orientation meeting

### **Announcements**

- New Interest group for Private Colleges and Universities in Florida
  - Rachel C. suggests it would be good idea for the interest group to propose a program/webinar around issues germane to private colleges & universities
- Next online Board Meeting: Monday, May 8, 2023 at 3PM