



## **Board Meeting Minutes**

**June 12, 2023**

[Meeting slides](#)

### **Agenda**

**Present:** Clarissa West-White, Julie Hornick, Ava Brillat, Janet ???, Rachel Cooke, Rachel Tait-Ripperdan, Lauri Rebar, Nancy Shuler, Lisa Campbell, John Reynolds, Diana Matthews

**Regrets:** Sarah Hammill

**Call to Order**

**Amendments to the Agenda**

n/a

**Approval of the Agenda**

**RC approved, Ava B seconded**

**Old Business**

1. Review [May](#) meeting minutes
  - a. LR moved to approve, RC second
2. Review May Action Items
  - a. ACTION ITEM: Rachel will reach out to Diana with Novare about running the conference platform next October
    - i. Diana will run our conference program next October
    - ii. Logistics cttee will have it easier this year
    - iii. TBLC will allow us to use their Zoom platform for free which will allow us to come out even financially since we spent around \$1500 last year for the Zoom platform
    - iv. Will coordinate with Kelly Doughty at TBLC
  - b. ACTION ITEM: Board Members should check email from Clarissa about meeting times for next year.
    - i. Taken care of in may and new schedule was arranged
  - c. ACTION ITEM: Rachel C. will talk to ALA about drafting a statement in regards to the firing of librarian at New College
    - i. ALA and legislative said if we want to draft a statement, they will go over it and approve it

- ii. Allows us to draft the official statement
- iii. Merit fund supports librarians who have been let go for academic freedom issues  
<https://www.ala.org/aboutala/affiliates/relatedgroups/merrittfund/merrittthumanitarian>
- iv. Nancy suggests this may be too far gone now. Maybe it would be better to draft a blanket statement on academic freedom
- v. Nancy will work on an academic freedom statement with the help of Ava and Clarissa with draft due by week of July 4th for review by Board
- d. ACTION ITEM: Board members should review the draft letter of support from FACRL for the Flagler College Freedom to Teach Conference, September 28 - 30. Rachel will send an email with the information
  - i. Conference will not be advertised until after July 1, when the new state budget has been finalized.
  - ii. Support letter was approved by board via email and it was sent to Michael ??? at Flagler College.
  - iii. We will have a table at the conference to interact with state educators.
- e. ACTION ITEM: Nancy asks the Board to review the LinkedIn Featured Member and FACRL Membership video email and share any thoughts with her LinkedIn Featured Member Post link and Draft Membership Video link
  - i. Board approved both via email
  - ii. If anyone wants to be a featured member on LinkedIn page, let Nancy know
  - iii. Video can be used to promote FACRL to future/prospective members
  - iv. Nancy will send the video to the new Board members

## **New Business**

1. Committees
  - a. Committee announcement went out, with thanks to Nancy and Rachel T.
  - b. Need to look at form for terms to compare with the descriptions to make sure they align.
2. Duties of liaisons and ex-officios per bylaws and descriptions
  - a. Descriptions and forms also need to align
3. Review Bylaws vs. Board Officer duties
  - a. Rachel C. suggests that the committees might be able to do this
  - b. Rachel T-R will take off terms from the web site
  - c. Is ex-officio the same as the liaison? There is a question here.
    - i. Rachel C. suggests we may want to go in and clean up the by-laws

4. Statement of support for fired New College librarian
5. Conference participation in September at Flagler College
6. Legislative liaison from Board
  - a. Richard Hodges of FSW is interested
  - b. If no one else can be found, Rachel C. is willing to serve in this role
  - c. Tabled to next month
7. DEI liaison from Board
  - a. There is an opening
  - b. Board can fill vacancy
  - c. If Richard were interested in this role, he could also serve as legislative liaison
  - d. Special election is possible
  - e. Tabled to next month

### **Officer/Liaison Reports**

1. President - Clarissa West-White
  - a. n/a
2. President-elect - Nancy Schuler
  - a. Will set up a Wild Apricot training
  - b. Look for email
3. Past-President - Rachel Cooke
  - a. n/a
4. Secretary - Julie Hornick
  - a. My vacation
5. Treasurer - Sarah Hammill
  - a. Met with Valerie Boulos and received the treasurer's files
  - b. Has the login for the bank account and access to the Google Drive with the income statements, IRS form, etc.
  - c. During the FLA conference, they went to the bank and put Sarah's name on the account.
  - d. Valerie paid \$792 to FLA for the preconference snacks.
    - i. Balance is \$10,103
  - e. Mailed the ACH Form to ALA so that we can be reimbursed \$308.
6. Communication Manager - Rachel Tait
  - a. Met with Nancy last week
  - b. Let her know if you need anything done
7. Legislative - TBD

**Committee Reports** (<https://docs.google.com/spreadsheets/d/1w5DexGhF70kgRG1OW6g5fCIHfpxwuClvxRnQzMzmPWw/edit?usp=sharing>)

1. Membership - Nancy Shuler
  - a. n/a
2. Marketing and Communications - Ava Brillat
  - a. Will reach out to committee to establish the relationship
3. Nominations - Rachel Cooke
  - a. n/a
4. Programming - Lisa Campbell
  - a. Will also be establishing
5. Conference Program - John Reynolds
  - a. n/a
6. Sponsorship - Sarah Hammill
  - a. n/a
7. Scholarship - Julie Hornick\
  - a. Will reach out to the new chairperson to see how they want to handle the committee this year
8. Virtual Conference Logistics - Lauri Rebar
  - a. Will be calling a committee meeting soon

**Review Upcoming Events & Reminders**

**Review Meeting Outcomes and Action Items**

**Announcements**

- Next online Board Meeting: July 10, 2023 @ 2pm