

FACRL Board Meeting Minutes
Tuesday, April 10, 2018; 3:00 pm EDT

GoToMeeting: <https://global.gotomeeting.com/join/736133077>

Dial in number: 1 (669) 224-3412; Participant code: 736-133-077

[Meeting slides](#)

Invitees: Craig Amos, Corinne Bishop, Becky Donlan, Kim Copenhaver, Michelle Demeter, Sarah DeVille, Jaime Goldman, Alyssa Koclanes, Scott Schmucker, Suzette Spencer, Christina Will

Call to Order

Meeting was called to order at 3:01 pm by Board President, Kim Copenhaver.

Amendments to the Agenda

No amendments to the agenda.

Approval of the Agenda

Agenda approved.

Old Business

1. Approval of minutes from the [March 13, 2018](#) Board Meeting

Minutes from the March 13, 2018 Board Meeting were approved.

2. FACRL [Florida state tax-exempt status](#)- (Suzette Spencer)

Suzette contacted attorney, Elizabeth Barnes who was able to provide information about applying for tax-exempt status. Ms. Barnes is willing to assist with other questions and a subcommittee was formed that includes: Becky Donlan, Scott Schmucker, and Suzette Spencer. The subcommittee will schedule a meeting with Ms. Barnes to discuss the process and cost to retain her services.

3. [FACRL Sponsored Program at FLA](#)

Craig updated the Board on the FLA program. One panelist had to withdraw. FLA has been notified, and the other panelists agreed to cover the time.

Action Item: Craig will send a copy of the updated Certificate of Participation to Board members for their feedback.

4. [FLA 2018 Coffee Break](#)

The Coffee Break will take place 9:00 a.m. -- 9:30 a.m. prior to the FLA opening session. The FACRL banner, membership literature, and new member ribbons will be available.

Action Item: Craig will create a list of FACRL events to share with attendees.

5. [ACRL E-Learning Opportunities](#)

Discussion of upcoming ACRL e-learning topics and dates for hosting webinars.

Action Item: Kim will request logins for the ACRL E-Learning programs.

6. Orientation webinar for new FACRL Board members - April 27th 2:00 pm EDT

New Business

Officer/Liaison Reports

1. President - Kim Copenhaver

Kim thanked Board members for their help with projects throughout the year and reported on the status of committee chairs and volunteers.

2. President-elect - Becky Donlan

None

3. Past-President - Christina Will

None

4. Secretary - Corinne Bishop

None

5. [Treasurer](#) - Suzette Spencer

A current balance of \$949.95 was reported.

6. Communication Manager - Jaime Goldman

Kim has requested an updated membership list from ACRL.

Motion: Provide administrative access to Wild Apricot for the Chair of the Membership Committee. **Motion Approved**

7. Legislative Liaison - Craig Amos

Craig reminded members about opportunities to participate in National Library Legislative Day on May 7th-8th <http://www.ala.org/advocacy/advleg/nlld>

Committee Reports

1. Membership - Becky Donlan/Craig Amos

At work on charges for the committee, major responsibilities, and reconciling membership lists.

2. Marketing and Communications - Jaime Goldman

At work on the committee's charge and timeline.

3. Conference Committees

a. Local Arrangements - Sarah DeVille/Alyssa Koclanes

The conference location is confirmed and planning is progressing on selecting hotels and a location for the Board to meet.

b. Sponsorships - Scott Schmucker

Will be sending out an email soon to sponsors.

c. Scholarships - Kim Copenhaver/Lisandra Carmichael

Ava Brillat will chair the committee and Lisandra Carmichael will serve as the Board liaison.

d. Conference Program - Michelle Demeter

A call for program proposals will be coming out soon.

Review Meeting Outcomes and Action Items

Action Item: Craig will send a copy of the updated Certificate of Participation to Board members for their feedback.

Action Item: Craig will create a list of FACRL events to share with attendees.

Action Item: Kim will request the logins for ACRL E-Learning programs.

Announcements

- Next meeting: Tuesday, May 8th at 3:00 pm EDT; GoToMeeting

Meeting adjourned at 3:52

Respectfully submitted by Corinne Bishop