

**Minutes from FACRL Board Meeting
Friday, May 12 -- 8:30 a.m. – 9:30 a.m.
Bonaire 3, Caribe Royale, Orlando, FL**

Board Members Present: Craig Amos, Corinne Bishop, Kim Copenhaver, Melissa DelCastillo, Michelle Demeter, Sarah DeVille, Becky Donlan, Claire Dygert, Jaime Goldman, Jonathan Harwell, Alyssa Koclanes, Patrick Reakes, Scott Schmucker, Suzette Spencer, Christina Will, and guests.

Members Absent: Bridgett Birmingham

Meeting called to order at 8:33 am by Past-President, Christina Will

I. Introductions

- a. Circulate contact information sheet

The 2017-2018 FACRL Board Roster was distributed.

II. President's Report – Christina Will

FACRL Bylaws have been updated to reflect the addition (2016-2017) of a Communication Manager position on the Board.

The transition to Wild Apricot as the official FACRL website is complete.

New member outreach at the ACRL Engagement Fair and 'FLA Coffee Break' were well attended.

III. Communication Manager's Report – Christina Will

Welcome to the new Communications Manager, Jaime Goldman.

IV. Treasurer's Report – Rebecca Donlan

The Treasurer's Report was presented and a written statement was provided for attendees.

A balance was reported of \$10,727.22 as of April 20, 2017.

V. Membership Committee Report – Claire Dygert

Current FACRL membership includes 264 members. The Board discussed changing annual membership and renewals to one year following the date of registration.

Motion: To schedule annual membership/renewals based on the 12 month period following registration.

Motion approved

VI. Regional Meeting Updates – All

Opportunities were discussed to host FACRL webinars and regional programming for current members and potential new members.

VII. Legislative Update – Christina Will

Discussion of the legislative issues currently being tracked.

Craig Amos volunteered to serve as incoming representative.

VIII. Transfer of President's Responsibilities

IX. New President's Agenda – Kim Copenhaver

a. FACRL Membership Value & Programming Goals

Discussion of programming opportunities: a) ACRL e-Learning Webcasts available to host for regional programs this summer, b) presentation proposal for 2018 FLA Conference, c) adding a spring program, d) virtual journal clubs, e) staff and MLS student program.

b. 2017-2018 Meeting Schedule

The Board will be meeting on a monthly basis via virtual meetings.

2017-2018 business meetings:

FACRL Board Meeting, Thursday, October 19, 2017

2018 FACRL Conference, Friday, October 20, 2017

2018 Spring Board Meeting; FLA Annual Conference, May 23-35, 2018; Date/time TBD

c. 2017 FACRL Annual Conference

Ideas for the annual conference theme were discussed and a possible mixer for MLS students. The annual conference will be held on Friday, October 20, 2017 at the Tampa Bay History Center.

d. Committee appointments

i. Membership Committee – Chair, Becky Donlan

ii. Nominating Committee – Chair, Kim Copenhaver

iii. Conference Committees

1. Scholarships – Chair, Sarah DeVille

2. Vendor Sponsorships – Chair, Beck Donlan

3. Program Proposals – Co-Chairs, Kim Copenhaver and Michelle Demeter

4. Location/Site Support – Alyssa Koclanes

e. Administrative documentation

Committee Chairs will be collaborating to author administrative guidelines for their respective committees to document workflows and ensure continuity during leadership transitions.

Meeting adjourned at 9:33 am

Respectfully submitted by Corinne Bishop