

Minutes FACRL Board Meeting

Tuesday, August 8, 2017; 3:00 pm EDT

GoToMeeting¹: <https://global.gotomeeting.com/join/736133077>

Dial in number: 1 (669) 224-3412; Participant code: 736-133-077

[Meeting slides](#)

Invitees: Craig Amos, Corinne Bishop, Kim Copenhaver, Michelle Demeter, Sarah DeVille, Alyssa Koclanes, [Scott Schmucker](#), Suzette Spencer, Christina Will

Absent: Becky Donlan, Jaime Goldman

Call to Order

Meeting called to order at 3:01pm by Board President, Kim Copenhaver

Approval of the Agenda

Agenda approved by the Board.

Old Business

1. Approval of [minutes from the July 2017](#) (virtual meeting)

Minutes from the July 2017 virtual meeting were approved

2. Member programming: [ACRL Live Webcast](#) - July 20th

Board members reported on participation at their institutions for the July ACRL webcasts. Two upcoming fall webcasts are also available.

3. [Committee volunteer appointments](#)

- a. Appointment terms

Seventeen committee volunteer appointments have been made. The Board discussed volunteer appointment terms and extending them to develop involvement.

Action Item: Kim will prepare a draft proposal for volunteer appointments to share with the Board.

¹ In advance of the meeting's start time, please test your connection at: <https://care.citrixonline.com/g2m/getready> to ensure seamless participation.

4. Conference registration pricing

Registration fees will remain the same for the 2017 FACRL Conference and presenters will be able to register at the member rate. Registration fees will be re-evaluated for next year's conference based on event costs. The Board discussed changing the pricing structure for sponsorships to extend outreach to recruit additional sponsors.

New Business

1. Development of an FLA Conference Proposal

Discussion of the upcoming FLA conference theme and the Board submitting a proposal. Craig Amos volunteered to chair the proposal planning.

Action Item: Craig will put out a call to the Board for participation to submit an FLA Conference proposal by September 1, 2017.

Officer/Liaison Reports

1. President - Kim Copenhaver

Kim reported on committee volunteers, chapter bank account updates, and listserv distributions for FACRL Conference call for proposals. Kim has also worked with Becky on sponsorships, Jaime on website updates, and Suzette on chapter bank account details.

Action Item: Kim will send members a template to use for CFP listserv reminders.

2. President-elect - Becky Donlan

No report.

3. Past-President - Christina Will

No report.

4. Secretary - Corinne Bishop

No report.

5. Treasurer - Suzette Spencer

Suzette set up a new FACRL bank account and created an FACRL Gmail account. A current balance of approximately \$10,000.00 was reported.

6. Communication Manager - Jaime Goldman

No report.

7. Legislative Liaison - Craig Amos

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Craig is monitoring legislative news.

Committee Reports

1. Membership - Becky Donlan

Kim reported Becky is planning for the first committee meeting.

2. Nominating Committee - Christina Will

No report.

3. Conference Program

a. Scholarships - Sarah DeVille

The committee met to discuss updates to the scoring rubric. Sarah sent a reminder to the Board about reaching out to possible applicants. Scholarship applications are due by August 25th

b. Location/Site Support - Alyssa Koclanes

Alyssa received the Tampa Sheraton Riverwalk Hotel agreement and reported on accommodations and parking. The Board meeting will be held at the hotel. The local arrangements committee will meet later in August.

c. [Sponsorships](#) - Becky Donlan

Kim reported on the list of current sponsors and asked Board members to contact vendors to request additional sponsorships.

Action Item: Kim will send out the current sponsor sheet.

d. [Program Proposals](#) - Michelle Demeter

Michelle reported eight presentations and four poster proposals have been submitted.

Review Meeting Outcomes and Action Items

Action Item: Kim will prepare a draft proposal for volunteer appointments to share with the Board.

Action Item: Craig will put out a call to the Board for participation to submit an FLA Conference proposal by September 1, 2017.

Action Item: Kim will send members a template to use for CFP listserv reminders.

Action Item: Kim will send out the current sponsor sheet

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Announcements

- Next meeting: Tuesday September 12, 2017 at 3:00 pm EDT via GoToMeeting

Meeting adjourned at 4:05pm

Respectfully submitted by Corinne Bishop

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