

## FACRL Board Conference Call Meeting

June 16, 2015 3-4pm

**Board Members Present:** Gloria Colvin, Kim Copenhaver, Claire Dygert, Christina Will, Anne Marie Casey, Renee Montgomery, Rebecca Donlan, Elizabeth Curry, Jonathan Harwell, Patrick Reakes, Rebecca Frank

**Board Members Absent:** Bridgett Birmingham, Jonathan Miller

**Meeting Notes:** Meeting called to order at 3:00 pm by President, Claire Dygert.

### 1. 2015 Fall Conference Planning

- Update on hotel, conference venue, catering – Claire Dygert  
Reserved 30 rooms, must fill 24. Board meeting will take place at the hotel, with the hotel catering. UF will cater the meeting on October 16.  
Poster sessions should relate to the theme.  
**ACTION ITEM:** Claire will distribute time-line.  
**ACTION ITEM:** Claire will revise and send vendor sponsorship guidelines.  
Vendor sponsorships - Sponsoring vendors should not need to pay to attend. Two free registrations suggested.
- Board conference planning sub-committee: Becky Donlan, Anne Marie Casey, Bridgett Birmingham, Elizabeth Curry, Patrick Reakes
- A past survey of FACRL membership indicated that people were most interested in assisting with planning for the annual conference. It was determined to establish four sub-committees – Vendor Sponsorship, Student Scholarships, Program Review and Selection, and On-site Support. One board member will head each subcommittee:  
**ACTION ITEM:** Anne Marie Casey will work with the vendor sponsorship committee and coordinate vendor sponsorships with FLA.  
**ACTION ITEM:** Student scholarships - Kim Copenhaver will chair.  
**ACTION ITEM:** Program review and selection - Claire Dygert will lead. Gloria Colvin and Becky Donlan also agreed to serve on this committee  
**ACTION ITEM:** E-mail groups will be established for each committee, and will include Renee Montgomery so she is in the loop on planning and can post information to the website as necessary.

### 2. Implementation of new Membership Software

Becky Donlan reported the migration to Wild Apricot will occur by the end of the week. It will be ready to register for the conference in July. We have 43 non-ACRL members.

### 3. FLA/FACRL Issues

FACRL is not a member group of FLA, but the FLA membership application form and other documentation suggests that it is. FACRL needs to work with FLA to get the relationship clarified.

**ACTION ITEM:** Gloria Colvin and Elizabeth Curry will prepare a report for the FLA Board.

**ACTION ITEM:** Anne Marie Casey will attend the FLA Board Retreat and present report.

### 4. Other

Claire Dygert suggested using Collaborate for future meetings.

**ACTION ITEM:** Christina Will agreed to continue as Legislative Liaison.

Meeting adjourned at 4pm  
Submitted by Rebecca Frank, Secretary