

FACRL Fall Board Meeting Minutes
October 17, 2013 3:30-5:00 pm
TradeWinds Island Resort, St. Pete Beach, FL

Board Present: Anne Marie Casey, Christina Will, Claire Dygert, Debbie Robinson, Jonathan Miller, Linda Sutton, Nancy Spaid, Rachel Schipper, Renee Montgomery, Scott Reinke

Guests: Becky Donlan (FGCU), Rebecca Frank (SPC)

Call to Order

Debbie Robinson called to order at 3:40 pm

Reports

Treasurer's Report

Claire Dygert presented the Treasurer's Report stating a balance of \$15,215.31. There are 95 registrants, of conference registrations \$910 was received via mail in registration and \$3793.23 via PayPal. \$250 was received from Cox sponsorship; with \$2000 in additional sponsorships.

A tax exempt certificate and the documentation needed were discussed.

At the Conference Registration table, there will be blank receipts for anyone registering on site. Reminder that Claire, Rebecca, Linda, and Anne Marie will staff the registration table.

Website/Newsletter Report

Renee Montgomery reported on the website and newsletter. She will wait post-conference to purchase the new one.

Johanna's student scanned in historical documents, but additional ones are needed to complete the history on the website. In particular, more meeting minutes from the earlier years are needed.

Renee still needs the following items to complete the files: FACRL Annual & FLA Annual members' reports (more current ones from old Web version), newsletters. She will put out call through the new newsletter for these older documents.

Membership Committee Report

Claire provided the report on the bylaws from the Committee. It was agreed that the bylaws had to be revised before the Committee could proceed with the Membership discussion and recommendations. Claire led the Board discussion on bylaws.

[**Note:** The initial recommendations are in attachment #1 below. The results of the Board discussion are in attachment #2 below. The latter will be further discussed during the 11/22/13 Board Conference Call.]

Article 4 - discussion

- Membership

- Study the survey results
- ACRL allows non-ACRL members but they cannot serve on the Board
- \$30 chapter membership dues were recommended
- Suggested that the Board ask ACRL for list; recent list showed 376 ACRL members in Florida
- Suggested 2 categories of membership: ACRL and non-ACRL
- Question raised for further research: are there restrictions on membership by other categories (residency, employment, etc.)

Article 5 – discussion

- It was recommended that the phrase “Executive Board” be deleted and replaced by “Board of Directors.”

Article 6 – discussion

- Regional representatives with 6 directors, one for each region; pull in the ICLIF libraries also; suggested 3 at large be considered
- Discussion to consider each type of academic library - FCS, SUL, ICLIF, others
- “Seek to have representation” was a prevailing consideration following ACRL.
- Discussion and consensus on evolving the Board transition as members cycle off; Members expiring will be replaced; letter to members; transition by attrition
- It was recommended that the length of terms for the Board be 3 years.

Article 11 - discussion

- By-laws will need ratification by the membership to make the changes; it was suggested that it be placed on the website and voting take place using Survey Monkey

Article 12 -discussion

- It was suggested that the Newsletter Editor be appointed, the Secretary and Treasurer be elected positions.

Old Business - Action Items Carried Over from Spring 2013 Meeting

Action Item: Claire will check on document archival storage.

Claire reported on document archival storage. It was asked what FLA does for their historical documents. It was suggested to look at ACRL Chapter Archives as potential storage.

Action item: Begin the nominating process earlier in 2014 as early as February.

The Board discussed the nominating process for spring 2014 in conjunction with the bylaws discussion. This also impacts roster maintenance – ideas added were Adobe Central forms that connects to Paypal, how FLA manages membership lists. It was determined that a membership committee should be formed (see item 1 under New Business).

Action item: Determine any scholarships

Further discussion will take place in early 2014.

Action item: Identify regional meeting opportunities. Continue this discussion in a future conference call. Any bylaw amendments impacting regional representation can also be considered in aligning regional meetings.

New Business – Action Items added from Conference Calls

Action item: Discuss the Membership Committee recommendations; create a plan to review the overall by-laws in particular membership, officers.

Action item: Discuss other member opportunities throughout the year, such as regional meetings, virtual meetings, webinars

Action item: Discuss 2013 Member Interest Survey

Action item: Discuss Chapter Reimbursement (ACRL) and the charitable activity it would support.

Debbie reported on the \$376 ACRL Reimbursement. The submission deadline is 8/15/14. The Board will need to discuss how to use this.

Other Business

For the fall 2013 conference, it was recommended and agreed upon that with 7 posters, the poster presenters would go first in the lunch line.

Consider another conference call before end of 2013; have 2-3 in spring 2014

Determined the need for a Conference Planning Committee. Under Article 5.3(b) the Vice-President duties include conference planning who can also appoint a designed for the FLA section of duties.

Debbie announced that ALA will be held in Orlando 6/23/16-6/28/16. A discussion took place about other joint conference opportunities.

It was suggested that internships be considered, especially to assist with conference planning and conferences.

Attachment #1

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Attachment #2

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Adjourned: 5:10 pm

Submitted by: Linda Sutton, secretary