

FACRL Meeting Minutes
November 3, 2006
Nova Southeastern University

Present: Michelle Apps, Sheri Brown, Nancy Cook, Mary Faulkner, Carol Moon, Beatrice Nichols, Nora Quinlan and Betsy Simpson.

Absent: Elizabeth Killingsworth, Andrew Pearson and Jenny Saxton.

Introductions: Board Chair Nora Quinlan called the meeting to order at 4pm. She opened the meeting with introductions.

Minutes: Secretary Beatrice Nichols presented three sets of minutes.

The first set of minutes represented compiled minutes for fall 2005 that reconciled two different copies of minutes for that meeting. Mary Faulkner moved that the minutes be accepted subject to corrections of typographical errors noted during the reading. Betsy Simpson seconded the motion. The minutes were unanimously accepted.

Beatrice read the minutes of April 18, 2006. Betsy noted that Carol Drum was not able to present with the UF team at the Research in Academe program. Michelle Apps moved that the minutes be approved subject to the correction noted by Betsy and two typographical changes. Nancy seconded the motion. The minutes were unanimously accepted.

Minutes of business conducted online since the April 2006 meeting were read by Beatrice Nichols. Carol Moon moved that the minutes be accepted subject to three minor additions. Mary Faulkner seconded the motion and the minutes were unanimously accepted.

ACTION ITEM: Beatrice Nichols will make the noted corrections to the minutes and submit them to the Board online.

ACTION ITEM: Beatrice Nichols will write minutes for the Fall Board meeting and submit them to the Board online.

Treasurer's Report: Treasurer Mary Faulkner gave a brief accounting of FACRL's healthy financial standing. Nora Quinlan reported the expenses for the current fall workshop to date. Mary will post the full Treasurer's report to the list.

ACTION ITEM: Mary Faulkner will submit the Treasurer's Report for April – October 2006 to the Board online.

Fall 2006 Workshop: Nora Quinlan reviewed the speakers and the very modest costs incurred to date.

FLA 2007: President-Elect Betsy Simpson presented the Board with a compilation of programs presented at FLA Annual Conferences between 2002 and 2006 and a listing of FACRL workshops for corresponding years as well as a description of the SELA/FACRL joint workshop of 2004 and the 2006 From Academe program. Betsy also gave Board members a listing of program proposals with academic focus that had been

accepted for the FLA Annual Spring Conference 2007. A suggestion was made to post the list of Academic Section programs and FACRL workshops on the Web site. Betsy offered to send the electronic versions to the list for posting.

The Board discussed the possibility of the Vice Chair/Chair Elect representing the Academic Section as a member of the FLA Conference Committee in lieu of the Section annually submitting a program proposal. The Academic Section could also offer sponsorship of selected academic programs, including promotional assistance via announcements on the FACRL and ACRL Chapters lists, as well as other support. Focus for the Board would be on Fall workshop programming, with the Spring meeting serving largely to formalize the election of officers and as a business meeting. Beatrice Nichols moved that the Board vote to petition FLA for membership on the Conference Committee. Mary Faulkner seconded the motion. The Board moved unanimously to support the effort.

ACTION ITEM: President-Elect Betsy Simpson will contact Ruth O'Donnell to obtain approval.

Membership planning: Board members Andrew Pearson and Jenny Saxton will be rotating off of the Board in April 2007, creating two vacancies. Additionally, although the minutes note that Maryellen Mott Allen was voted into the Board, it is unclear if Maryellen ever received notification and was added to the listserv.

Nominating committee: In accordance with the bylaws, the nominating committee will be headed by Past President Andrew Pearson. Also serving will be Sheri Brown and Carol Moon. Sheri agreed to solicit candidates from the northeastern part of the state as Board membership from that area tends to be under represented.

It was suggested that membership planning was an ongoing need for FACRL. The academic librarians who are presenting programs at FLA next spring represent a potential stream of new leadership for the Board. Beatrice Nichols noted that at the Spring Board meeting, there was a visitor who was a student at one of the library schools and suggested that the Board might want to create a committee intern position and recruit one student from the two Florida MLS programs as interns, planting seeds for a future leadership stream and raising awareness of FACRL/ALA Academic Section within the two library schools. Mary agreed to serve as the head of the Membership Committee. Michelle Apps moved that the committee be formed, and Betsy Simpson seconded the motion. The motion was unanimously accepted.

ACTION ITEM: Nora Quinlan will contact Maryellen Mott Allen regarding her status on the Board.

ACTION ITEM: The slate of officers will be presented to the Board on the date of the next newsletter deadline in mid-February.

ACTION ITEM: Define and formalize the composition and terms of service of the Membership Planning Committee.

Newsletter: Nancy Cook reported that she assisted Jenny Saxton with the production of the Fall Newsletter. Nancy will assist Jenny again with the February newsletter and formally take over the role of Newsletter Editor in April 2007.

Legislative Representative: Beatrice Nichols presented Board members with a one page legislative summary compiled from the ALA Washington listserv, the ACRL LegNet listserv and updates from websites.

New Business:

Workshop planning: There was discussion of future locations for the FACRL Fall workshop. It was suggested that we solicit library directors from across the state to see who might like to host a workshop in the future. This could provide free or low cost meeting space for the workshop and make the workshop accessible to more academic librarians across the state on a rotating basis. It was noted that the date for future meetings in October or early November might depend on availability at the host site. Betsy Simpson will chair the workshop planning committee for fall 2007. Board members Elizabeth Killingsworth, Beatrice Nichols and Michelle Apps will serve on the workshop planning committee..

Incorporation: Nora noted that FACRL has formal corporate status in the state of Florida and that the incorporation will need to be renewed annually. Annual corporate renewal will be done by the Chair. It was suggested that the incorporation certificate be scanned and posted to the web site.

Tax Exempt Status: Nora is continuing to work on the IRS paperwork that will enable FACRL to apply for ACRL funding.

ACTION ITEM: Beatrice Nichols agreed to inquire at her institution for the possibility of hosting in 2007.

Adjournment: The meeting was adjourned at 6:00pm.

Respectfully submitted,
Beatrice Nichols
Secretary